



# Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska  
May 6<sup>th</sup>, 2013

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on the 1<sup>st</sup>, day of April, 2013 commencing at 9:00 o'clock a.m. Present were Chair Scott McDonald, Commissioners Ronald Wertz and Paul Nichols and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Notice of this meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chair McDonald called the meeting to order at 9:00 a.m. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent calendar consisting of the following items: 1. Approval of May 6<sup>th</sup>, 2013 agenda; 2. Approval of the April 15<sup>th</sup>, 2013 meeting minutes. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Wertz, McDonald and Nichols. Motion carried.

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: Wertz, McDonald and Nichols. Motion carried.

## GENERAL FUND:

|   |             |
|---|-------------|
| General Fund Payroll -----                            | \$ 6,720.74 |
| Acme Touch Printing, supply -----                     | \$ 46.74    |
| Ameritas Life Ins., retirement -----                  | \$ 1,002.08 |
| AS Central Services, data process. -----              | \$ 245.75   |
| Barnetts Do It Center, supply -----                   | \$ 457.35   |
| Capital Business System, lease -----                  | \$ 129.00   |
| Centec Cast Metal Products, grave markers -----       | \$ 347.88   |
| Clinch Enterprises, supply -----                      | \$ 101.31   |
| Barry Corder, meals/mileage -----                     | \$ 133.96   |
| Dell Marketing, new equip. -----                      | \$ 1,923.24 |
| Dr. Drain Rescue, repair -----                        | \$ 206.00   |
| Dundy Co. Sheriff, 12/13 teletype -----               | \$ 2,688.00 |
| Farmers State Bank, FICA/OASI/Fed. -----              | \$ 2,377.75 |
| Farmers State Bank, ACH payroll process. fees -----   | \$ 80.20    |
| Kent Grafel, refund zoning permit fee -----           | \$ 30.00    |
| Great Plains Comm., service -----                     | \$ 1,100.60 |
| Great America Financial Services, postage meter ----- | \$ 78.00    |
| Green Law Offices, ct. appt. atty. -----              | \$ 40.00    |
| Hitchcock Co. Court, costs -----                      | \$ 85.00    |
| Hutch's Heating & AC, repair -----                    | \$ 948.12   |
| Paige Jones, clerical -----                           | \$ 60.00    |
| Donald Keller, refund zoning permit fees -----        | \$ 30.00    |



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|---|-------------|
| Linda Kerchal, meal -----                     | \$ 8.24     |
| LaRue Dist., supply -----                     | \$ 186.80   |
| McCook Daily Gazette, publication -----       | \$ 46.20    |
| Messersmith Water Treatment, supply -----     | \$ 21.20    |
| Mid-American Research, same -----             | \$ 345.59   |
| MIPS, Inc., data process/website -----        | \$ 1,005.24 |
| NACO, registration -----                      | \$ 120.00   |
| NE Dept. Rev., state tax -----                | \$ 333.42   |
| Paul Nichols, mileage -----                   | \$ 272.33   |
| Orscheln Farm & Home, repair -----            | \$ 19.98    |
| Pritchard & Abbott, Inc., O&G Appraisal ----- | \$ 4,500.00 |
| Clint Schafer, refund zoning permit fee ----- | \$ 30.00    |
| Schmick's Market, supply -----                | \$ 460.17   |
| SW Fertilizer, propane -----                  | \$ 1,421.00 |
| SW Public Power Dist., utility -----          | \$ 35.34    |
| Splash Design, supply -----                   | \$ 472.10   |
| The Thompson Co., supply -----                | \$ 127.75   |
| Top Office Products, supply/lease -----       | \$ 2,069.34 |
| Van Diest Supply Co., lawn care supply -----  | \$ 634.50   |
| Verizon Wireless, service -----               | \$ 301.03   |
| Village of Trenton, utility -----             | \$ 1,285.77 |
| Walmart, supply -----                         | \$ 494.60   |
| Ryan Wilcox, public defender -----            | \$ 1,479.83 |
| Wireless Inet, service -----                  | \$ 71.37    |
| Postmaster, postage -----                     | \$ 1,000.00 |

## **ROAD FUND:**

|   |             |
|---|-------------|
| Road Fund Payroll -----                         | \$ 9,198.90 |
| Ameritas Life Ins., retirement -----            | \$ 1,339.29 |
| Culbertson Auto Body, repair -----              | \$ 274.00   |
| Farmers State Bank, FICA/OASI/Fed. -----        | \$ 2,729.30 |
| Glass Pros, repair -----                        | \$ 70.00    |
| Great Plains Comm., service -----               | \$ 173.97   |
| Hancock Gravel/Ready Mix, gravel -----          | \$ 3,479.37 |
| JA Automotive, repair -----                     | \$ 107.50   |
| League Builders, supply/tools -----             | \$ 68.59    |
| Medical Enterprises, DOT screen -----           | \$ 31.00    |
| Mentzer Oil Co., fuel -----                     | \$ 2,879.43 |
| Michael Todd & Co., signs-----                  | \$ 697.97   |
| NE Dept. Rev., state tax -----                  | \$ 351.56   |
| Orscheln Farm & Home, supply/tools -----        | \$ 46.70    |
| Powerplan, repair -----                         | \$ 4,199.97 |
| R&W Repair LLC, fuel -----                      | \$ 231.85   |
| Sensel Welding & Repair, repair -----           | \$ 578.07   |
| SW Fertilizer, fuel -----                       | \$ 862.75   |
| SW Public Power, utility -----                  | \$ 26.00    |
| Stratton Auto Parts, repair/supply/equip. ----- | \$ 278.92   |
| Surplus Center, repair -----                    | \$ 33.77    |
| Village of Culbertson, utility -----            | \$ 32.00    |



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|                                 |           |
|---------------------------------|-----------|
| Village of Stratton, same ----- | \$ 79.46  |
| Village of Trenton, same -----  | \$ 121.54 |
| Western Tire Co., repair -----  | \$ 106.00 |
| 7-D Lockshop, keys -----        | \$ 13.50  |

## **E911 PSC FUND:**

|                                   |             |
|-----------------------------------|-------------|
| CenturyLink, service -----        | \$ 192.94   |
| Geo-Com, annual maint.-----       | \$ 5,369.00 |
| Great Plains Comm., service ----- | \$ 498.74   |

## **NOXIOUS WEED FUND:**

|  |             |
|--|-------------|
| Weed Fund Payroll -----                  | \$ 1,247.12 |
| Ameritas Life Ins., retirement -----     | \$ 184.55   |
| Farmers State Bank, FICA/OASI/Fed. ----- | \$ 396.90   |
| Great Plains Comm., service -----        | \$ 55.23    |
| NE Dept. Rev., state tax -----           | \$ 48.05    |
| Orscheln Farm & Home, supply -----       | \$ 9.49     |
| Wireless Inet, service -----             | \$ 13.08    |

## **911 EMERGENCY SERVICES FUND:**

|                                   |             |
|-----------------------------------|-------------|
| CenturyLink, service -----        | \$ 82.69    |
| Geo-Com, annual maint. -----      | \$ 2,301.00 |
| Great Plains Comm., service ----- | \$ 213.74   |

Member McDonald moved to approve the claim of RW Welding in the Road Fund for repair/posts in the amount of \$64.99. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion. Nichols and McDonald. Member Wertz abstained. Motion carried.

Board reviewed vision insurance renewal rates and discussed the plan change option. It was the consensus of the board to accept the renewal rates for current benefits and to not execute the plan change option which would decrease benefits in out of network reimbursements. Also discussed was the life insurance policy renewal with Madison National Life. Board noted that current rates had not increased over the prior year and are guaranteed until July 1, 2014.

Member Wertz moved to direct Chair to execute the Madison National Life Insurance Company, Inc. renewal for the period July 1, 2013 to July 1, 2014. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion. Wertz, McDonald, and Nichols. Motion carried.

Steve Cochran with Midwest Mailing Solutions met with the board and advised as to a new postage meter lease agreement with Mail Finance, A Neopost USA Company.

Member Wertz moved to direct Chair to execute Mail Finance Product Lease Agreement with Meter Rental Agreement for a 63 month lease at \$75.00 per month for a Digital Mailing System with 5 lb. weight platform estimated to commence July 1<sup>st</sup>, 2013 and to cancel current contract with Great America leasing which expires January 2014. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: McDonald, Nichols, and Wertz. Motion carried.



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Attorney Garner joined the meeting and discussion was held on Status of Closing re: Clapp to County purchase of real estate.

Phillip Jensen, Steve Cole, and Bill Neely with Great Plains Communications met with the board and discussion was held on supplying one 10x10 internet connection to the courthouse. Mr. Cole advised as to his conversations with technicians at the state level and advised as to an estimate cost to become segregated from the state internet system. Bill Neely advised as to previous wiring projects and the state's involvement in the same. Extensive discussion held on the current courthouse internet connections and segregation of county and state equipment/internet connections.

Motion by McDonald to direct chair to execute the "Telecommunications Services Agreement" and the "Communications Service Order Agreement", both by and between Hitchcock County and Great Plains Communications for courthouse internet services. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: McDonald, Wertz, and Nichols. Motion carried

Adam Powers, an agent with Wilcox Financial Services, Inc. met with the board and presented information on concentric health plan management services through Wellness Partners relating to intervention based wellness. Mr. Powers advised that the goal of said program is healthier employees resulting in lower health insurance premiums. Clerk to provide a census of current employees and their coverage's for the purpose of preparing a health insurance proposal. This matter will be placed on the May 20<sup>th</sup>, 2013 meeting agenda.

Sally Vaughn and Shirley Alberts met with the board and offered their annual update on Region II Services which included statistical and financial information as well as current contracts being performed by Southwest Area Training Services in McCook.

The Federal Fund Purchase Program, Supplement #1 Agreement by and between NDOR and the County was reviewed and Attorney Garner advised as to the same. No action taken at this time.

Mower tractor and semi tractor bids were discussed. It was the consensus of the board to advertise for the same.

Attorney Garner advised that the State of Nebraska, Department of Revenue will advise all active lodging tax permit holders in Hitchcock County of the adoption of the county's lodging tax sometime in late August.

Discussion held on Americans with Disabilities Act policy statement being requested by the State of Nebraska Department of Roads. Attorney Garner advised that in 2010 the board had passed Resolutions 10-21 and 10-22 relating to Title VI – Civil Rights but that the Policy Statement and Assurances being requested by NDOR and as required by 49 CFR 27.9 is a very comprehensive document not covered by previously passed resolutions/statements.

Assessor Judy McDonald joined the meeting and discussion was held on an April 23<sup>rd</sup>, 2013 letter from Tyler Kohtz, Director, Nebraska Real Property Appraiser Board regarding appraisal services offered to Nebraska counties by Pritchard and Abbott, Inc. Board directed Mrs. McDonald to follow up with Pritchard and Abbott regarding said letter and to contact Red Willow and Kimball counties to inquire as to who performs their oil and gas appraisals.

Assessor McDonald inquired as to the removal of a small wall partition in her office and advised there would be no cost. Board granted her request.



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Custodian Karen Keller advised as to electrical bids for courtyard lighting repair/replacement and discussion was held on the same.

Discussion was held on hiring part time road maintenance personnel. The budgeted rate for this position is \$11.82. Clerk Pollmann advised as to required retirement contributions.

Discussion held on the current public defender contract. Attorney Garner advised as to procedures regarding appointment of public defender to indigent parties. Current Public Defender Ryan Wilcox has offered a Public Defender Renewal Agreement for the period 6-1-13 and terminating 6-1-15. This item is on for decision at the May 20<sup>th</sup>, 2013 meeting.

The board recessed the regular meeting at 12:45 p.m. this date, in order to enter into Board of Equalization proceedings.

The regular meeting was re-convened at 1:03 p.m. this date.

Highway Superintendent Dixon advised via e-mail that the past due bridge inspection notice received from NDOR on bridge number M2455A2605 had been taken care of, therefore no action is required.

Board acknowledge receipt of letter dated April 19, 2013 from State of Nebraska, Emergency Management Agency regarding Region 15 Homeland Security Grant Monitoring Visit and letter dated April 23, 2013 from State of Nebraska, Department of Economic Development relating to CDBG Award #10H03065 Certificate of Completion (Housing Program).

The Treasurer was in receipt of \$21.00 from Qwest Corp. and \$1.00 from Vonnage for 911 Surcharges, credited to the 911 Emergency Services Fund; \$2,110.95 from Garner Auction Realty for sale of surplus property and \$143.38 from Central Crude, both credited to the General Fund.

Member Nichols moved to adjourn and to meet for the next regular meeting on Monday, May 20<sup>th</sup> 2013 at 9:00 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

ATTEST:

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Scott McDonald, Chair  
Hitchcock County Board of Commissioners

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Margaret M. Pollmann, County Clerk